

**Cherokee Recreation & Parks Agency
Advisory Board Meeting Minutes
February 14, 2012**

Present

Chris Hampton, Chairman
Mark Goddard, Vice Chairman
Bryan Roach
Tom Ware

Staff

Bryan Reynolds, CRPA Director
Andrea Johnson, Business Manager
Jay Worley, Athletic Division Director
Steve Ralston, Superintendent of Park Maintenance

Absent

Jim Haslam, Vice Chairman

1. Call to Order

Chairman Hampton called the meeting to order at 6:00 p.m.

2. Approval of Previous Minutes

Mark Goddard motioned to approve the previous minutes. Tom Ware seconded the motion. The motion was approved.

3. Appearances/Public Comment

John Brandreth with the Cherokee Soccer Association made a recommendation to the Advisory Board on the name for soccer fields & park on Blalock Road. He told the board that the Association would like for the word "Soccer" to be included in the name for the park.

4. Reports/New Business

- a. **Chairman** – Chairman Hampton told the board that he had been contacted by Vice Chairman, Jim Haslam concerning his absence from the meetings. Jim Haslam explained that he would not have a problem with being replaced on the board, since he had missed 3 consecutive meetings. Mr. Haslam was appointed by Cherokee County BOC Chairman, Buzz Ahrens. Chairman Ahrens has been notified of Jim Haslam's desire to resign and be replaced on the board. He stated that he does not have time to serve on the board.

Chairman Hampton informed the board it is time for re-election of officers on the advisory board. Mark Goddard motioned that Chris Hampton remains Chairman of the Cherokee Recreation and Parks Agency advisory board. Tom Ware seconded the motion. The motion was approved. Chairman Hampton nominated Mark Goddard for Vice Chairman of the Advisory Board. Tom Ware seconded the motion. The motion was approved.

5. Board Members

6. CRPA Director

- a. **Consideration of Name for Soccer Fields & Park on Blalock Road**- Director Reynolds reported to the board that he had received suggestions from the Cherokee Soccer Association and several residents around the park with suggestions for naming the park and the reasons why they preferred these names. The Advisory Board had a discussion on several of the names that would go well with the park. There had been research on "Badger" and how its history was related to the park. After the discussion Chairman Hampton motioned to name the Park: Badger Creek Park. He also recommended that Director Reynolds and his staff work with the Soccer Association to include language on park entrance sign identifying the park as "Home of CSA Impact" similar to Weatherby Park and Barnett Parks which have additional language on the signs. Mark Goddard seconded the motion. The motion was approved.

- b. **Presentation of Annual Report-** Director Reynolds presented the board with a copy of the 2011 Annual Report. He also gave a summary on accomplishments and highlights throughout the year. Chairman Hampton made a motion to approve the 2011 Annual Report. Mark Goddard seconded the motion. The motion was approved.

- c. **Consideration of Revisions to the Youth Athletic Association Manual & Athletics Field Use Policy** – The board was given a copy of the current YAA Manual & Athletic Field Use Policy to consider some changes in a few places where there were some typographical errors and fee structure changes. There was a discussion on the pages that would need the revisions. Mark Goddard motioned to approve revisions to the Youth Athletic Association Manual & Athletics Field Use Policy. Tom Ware seconded the motion. The motion was approved.

7. Old Business

8. Adjourn

Chairman Hampton motioned to adjourn the meeting at 6:20 p.m. Tom Ware seconded the motion. The motion was approved.

**Cherokee County Recreation and Parks Agency
Advisory Board Meeting Minutes
Wednesday, June 6, 2012**

Present

Chris Hampton, Chairman
Mark Goddard, Vice Chairman
Amy Turcotte
Tom Ware

Staff

Bryan Reynolds, Director
Andrea Johnson, Business Manager
Jay Worley, Athletic Division Director

Absent

Bryan Roach

1. Call to Order

Chairman Hampton called the Cherokee Recreation & Parks Advisory Board meeting to order at 6:05 PM. Chairman Hampton also welcomed new board member Amy Turcotte to her first board meeting. Amy Turcotte replaced former Vice Chairman Jim Haslam.

2. Approval of Previous Minutes

Tom Ware motioned and Vice Chairman Mark Goddard seconded the motion to approve the previous minutes. The motion was approved 4-0.

3. Appearances/Public Comment - None

4. Reports/New Business

a. **Chairman** – No Report

b. **Board Members** – No Report

c. **Director**

i. Consideration of Revision to the Athletic Field Use Policy

The board discussed staff recommended revisions to the Athletic Field Use Policy to clarify some wording in the policy, to change the hourly rate to pay the parks worker that is on duty, a new hourly rate was added for field usage fees for category 4 users and rental rates for hockey rink. The board also discussed the percentage of participants required to qualify as a Category 2 user under the policy. The advisory board decided to change the 80% Cherokee County residents' fee to 85% and also each association must have a local board along with local by-laws. Vice Chairman Goddard motioned to approve the revisions to the Athletic Field Use Policy. Tom Ware seconded the motion. The motion was approved 4-0.

ii. Consideration of Revision to the Youth Athletic Association Manual

The board discussed staff recommended revisions to the Youth Athletic Association Manual. Chairman Hampton motioned to approve the revisions to the Youth Athletic Association Manual. Amy Turcotte seconded the motion. The motion was approved 4-0.

iii. Consideration to Expand Lewis Park to include all USACE property under Lease South of East Bells Ferry Road

Amy Turcotte made a motion to approve the expansion of Lewis Park to include all USACE property under lease south of East Bells Ferry Road. The only cost involved will

be the changing out of the signage at the park's entrance. Chairman Hampton seconded the motion. The motion was approved 4-0.

5. Old Business - None

6. Adjourn

Chairman Hampton made a motion to adjourn the meeting at 7:03 p.m. Tom Ware seconded motion. The motion was approved 4-0.

**Cherokee County Recreation and Parks Agency
Advisory Board Meeting Minutes
Tuesday, September 25, 2012**

Present

Chris Hampton, Chairman
Mark Goddard, Vice Chairman
Bryan Roach
Amy Turcotte
Tom Ware

Staff

Bryan Reynolds, Director
Andrea Johnson, Business Manager
Jay Worley, Athletic Division Director
Stephanie Hogue, Receptionist/Registrar

1. Call to Order

Chairman Hampton called the meeting order at 6:35 p.m.

2. Approval Previous Minutes

Mark Goddard motioned to approve the previous minutes. Tom Ware seconded the motion. The motion was approved 5-0.

3. Appearances/Public Comment

No one signed up to speak during public comment.

4. Reports/New Business

a. Chairman

i. Review & Discussion of Non-profit Policies for Youth Athletic Associations

The board discussed the need to review the definition of a local recreation provider under the Athletic Field Use Policy, particularly the non-profit status of an association. Chairman Hampton said that if a local branch is formed under the direction of a parent organization that already has non-profit status that we should not require the local branch to acquire non-profit status separately. After discussion, Mark Goddard motioned to amend the definition as follows.

A "Local Recreation Provider" is defined as an organization registered as a nonprofit corporation with the Georgia Secretary of State's Office with a separate local Cherokee County governing board and by-laws for the primary purpose of providing and delivering recreation opportunities to the citizens of Cherokee County whether or not a fee is charged...

The rest of the definition would remain unchanged. Amy Turcotte seconded the motion. The motion carried 5-0.

b. Board members

c. Recreation & Parks Director

i. Consideration of Volunteer Handbook

The volunteer handbook was presented to the Advisory Board for their consideration. Director Reynolds went over the handbook describing the policies and procedures contained within. Amy Turcotte motioned to recommend approval of the Volunteer Handbook to the Board of Commissioners. Vice Chairman Goddard seconded the motion. The motion was approved 5-0.

ii. Consideration of Sign & Landscape Proposal by Towne Lake HOA for Hobgood Park

Douglas Frasier with the Towne Lake ROA contacted Director Reynolds about replacing the existing Towne Lake sign at the intersection of Towne Lake Parkway and Bells Ferry Road in front of Hobgood Park. Director Reynolds described the requests for a sign easement and landscape easement along both the Towne Lake and Bells Ferry frontage for the park. He stated that the

costs of installing and maintaining the new sign and landscaping would be covered by the Towne Lake ROA and that the new sign and landscaping would not affect the public's use of the park in any way because both are located well away from public amenities. Chairman Hampton motioned to recommend approval of the Sign & Landscape proposal by Towne Lake ROA for Hobgood Park to the Board of Commissioners and Mark Goddard seconded the motion. The motion was approved 5-0.

5. New Business

Amy Turcotte made a suggestion to the board to consider naming a park or ball field in memory of Collins Dixon. He was a very active young man that lost his battle to cancer. There was a discussion on Collins, and it was suggested that the board do research on some of the sports and locations where he played. Then a decision could be determine on what action would be appropriate in Collins memory. No action was taken by the board at this time.

6. Old Business

None.

7. Executive Session

None.

8. Adjourn

Chairman Hampton made a motion to adjourn the meeting 7:14 p.m. Amy Turcotte seconded the motion. The motion was approved 5-0.

**Cherokee County Recreation and Parks Agency
Advisory Board Meeting Minutes
Wednesday, December 5, 2012**

Present

Chris Hampton, Chairman
Mark Goddard, Vice Chairman
Bryan Roach
Amy Turcotte
Tom Ware

Staff

Bryan Reynolds, Director
Stephanie Hogue, Receptionist/Registrar

1. Call to Order

Chairman Hampton called the Cherokee Recreation Advisory Board meeting to order at 6:10 p.m.

2. Approval of Previous Minutes

Tom Ware motioned and Amy Turcotte seconded the motioned to approved the previous minutes. The motioned was approved 5-0.

3. Appearances/Public Comment - None

4. Reports/New Business

a. Chairman

i. Chairman Hampton made a motion to amend the agenda to include Amy Turcotte's recommendation for the Canton City Council to name a playground structure after Jorelys Rivera. Vice Chairman Goddard motioned, and Amy Turcotte seconded the motion. The motion was approved 5-0.

b. Board Members

i. **Dedication of a Playground Structure for Jorelys Rivera:** Amy Turcotte recommended a resolution in memorializing a playground in memory of Jorelys Rivera with the support from the Canton City Council. Amy Turcotte motioned, and Chairman Hampton seconded the motion. The motion was approved 5-0.

c. Director

i. **Consideration of RFP by Competitive Swim Teams for Use of Swim Lanes at Cherokee County Aquatic Center:** Director Reynolds reported to the board that three RFP's had been received for the usage of lanes at the Cherokee County Aquatic Center. Chattahoochee Gold Swim team, the Marietta Marlins, and the Stingrays all met the requirements set forth by CRPA and the procurement staff. There is adequate space to accept all three proposals with additional room to accommodate the high school swim teams as well. Chairman Hampton made a motion to accept all three RFPs and allow the collective staff at CRPA to finalize the dates, time, and space needed for the teams. Vice Chairman Goddard motioned, and Amy Turcotte seconded. The motion was approved 5-0.

5. Old Business - None

6. Executive Session

7. Adjourn

Chairman Hampton made a motion to adjourn the meeting at 6:35 p.m. Tom Ware seconded motion. The motion was approved 5-0